

Arrangements to be Followed for Approved Collection of Fees on Activities Funded by CEG

Schools are required to follow the arrangements below for approved collection of fees charged on activities funded by CEG -

- (i) The letter of approval to the collection should be displayed at a prominent place in the school premises.
- (ii) Fees collected should be acknowledged in writing on a proper form of receipt.
- (iii) Proper accounts of the fees collected should be kept.
- (iv) All income derived from CEG activities should be credited to the CEG account.

In addition, schools are advised not to collect such fees from needy parents.